

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: Winterset City Council

Date of Meeting: April 3, 2017

Time of Meeting: 7:00 PM

Place of Meeting: City Hall

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

AGENDA:

- 7:00 1. Call to order, Pledge of Allegiance, roll call, adopt agenda
- 7:00 2. Reports from City Boards & Departments
- 7:20 3. Annexation application – Patrick F. Corkrean
- 7:30 4. Annexation application – Corkrean Homes II, Inc.
- 7:40 5. Proposed ordinance amending permitted uses DC District
- 7:50 6. Set date of hearing on flood plain ordinance
- 8:00 7. Jurgensen Bridge Project
 - Pay Estimate #3 - \$46,426.50
- 8:10 8. Library Interior Renovation Project
 - Pay Estimate #1 - \$89,390.25
- 8:20 9. Sewer charge adjustment policy
- 8:30 10. Requests for sewer charge adjustment
- 8:40 11. Native wine permit renewals
 - Madison County Chamber of Commerce
 - Piece Works Quilt Shop
 - Heavenly Habitat
- 8:50 12. Administrator report
- 9:00 13. Claims
- 9:05 14. Minutes March 20th meeting
- 9:10 15. Public comment
- 9:15 16. Adjournment

This notice is given pursuant to Chapter 28A, Code of Iowa and the local rules of said governmental body.

DATE POSTED: March 30, 2017

BY:

Title: City Administrator

City Council of the City of Winterset, Iowa met in regular session on April 3, 2017 in accordance with the above Notice and Call of Public meeting. The meeting was called to order by Mayor James C. Olson with the following members of the Council in attendance:

PRESENT: Mike Fletcher, Howard Harrell, Philip Macumber, Edmund Seaward, Scott Stover

ABSENT: None

The Mayor noted that the following students from the Winterset High School government class were in attendance at the meeting this evening: Tegan Smith, Beth McKibbin and Juanita Ramirez.

The Mayor called for any additions or deletions to the agenda. A motion was made by Council Member Macumber and seconded by Council Member Fletcher to approve the agenda as set forth in the Notice and Call of Public meeting. Roll call vote:

AYES: Fletcher, Harrell, Macumber, Seaward, Stover

NAYS: None

Whereupon the Mayor declared that the motion carried.

The Mayor stated that the Council would first hear reports from the various City Boards and Departments. The Mayor first recognized Jean Bosch and asked for a report from the Library. Jean Bosch stated that nearly all the work on the interior renovation has been completed. She invited the Mayor and Council Members to visit the Library sometime to see the improvements.

The Mayor recognized Jeff Johnston and asked for a report from the Fire Department. Assistant Chief Jeff Johnston reported that the Fire Department has responded to 50 calls so far this year. He stated that 42 of these calls were in the last two months with 35 of those calls being grass fires. He stated that the Department is actively working on a fund raising campaign to purchase a new Jaws of Life. The Council discussed with Assistant Chief Johnston public education ideas to inform rural residents about safe grass burning procedures.

The Mayor recognized Jerrold Clyde and asked for a report from the Airport Authority. Jerrold Clyde reported that the engineers continue to work with the FAA planning for the Airport Project.

The Mayor called for a report from the Tree Commission. Myron Hirschman and Kevin Johnson were present at the Council meeting and reported that they have purchased 57 trees to give to residents to be planted. He stated that so far 12 people have signed up for these trees. They stated that the purpose of the tree planting is to improve the tree canopy in the residential area and to also improve the tree diversity of the community. They also suggested that direction should be given on where trees can be planted. Following brief discussion, the consensus of the Council was to include this item on the agenda for the next City Council meeting.

The Mayor recognized John Pletchette and asked for a report from the Park & Recreation Commission. Mr. Pletchette stated that the new City Guide has just been completed and is being mailed to residents this week. He stated that copies will also be available at City Hall and the Library. Mr. Pletchette also reported on construction work at the skate park, the Jurgensen Bridge and the dog park and the campgrounds at the City Park. Mr. Pletchette reported that there are 580 youth signed up for soccer, Little League and softball on 62 teams.

The Mayor recognized Captain Roger Shortt and asked for a report from the Police Department. Roger Shortt presented a written report prepared by the Police Chief and briefly discussed some of the items in his report.

The Mayor stated that the next item on the agenda is to consider the application for voluntary annexation for property owned by Patrick F. Corkrean. The City Administrator presented copies of maps showing the location of the property. He stated that this involves a parcel of land approximately 30 acres in size located at the intersection of Highway 92 and 8th Avenue. The Administrator stated that notice has been given to the County Supervisors in accordance with State Law requiring at least 14 business days' notice prior to action taken by the City Council and the annexation application. Following brief discussion, Council Member Seaward introduced the following resolution and moved for its adoption. Council Member Macumber seconded the motion. Roll call vote:

AYES: Fletcher, Harrell, Macumber, Seaward

NAYS: None

Abstained: Stover

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION 2017-39

RESOLUTION APPROVING THE ANNEXATION OF CERTAIN REAL ESTATE TO THE CITY OF WINTERSET, IOWA

WHEREAS, there has been presented to the City of Winterset, Iowa an Application for Voluntary Annexation executed by Patrick F. Corkrean, the owner of the real estate to be annexed legally described as:

Parcel "N" - All that part of the East Half (E ½) of the Southwest Quarter (SW ¼) in Section Twenty-five (25), Township Seventy-six (76) North, Range Twenty-eight (28) West of the 5th P.M., lying North of Highway 92, more particularly described as follows: Commencing at the South Quarter (S ¼) Corner of said Section 25, thence North 00°23'29" East, along the East line of SW ¼ of said Section 25, a distance of 165.80 feet, to the Point of Beginning; thence North 89°36'31" West, a distance of 33.00 feet, to the West Right of way line of N 8th Avenue; thence North 82°38'50" West, along the North Right of way line of Highway 92, a distance of 467.53 feet; thence North 86°39'33" West, along the North Right of Way line of Highway 92, a distance of 496.57 feet; thence North 00°23'29" East, parallel to the East line of the SW ¼ of said Section 25, a distance of 1,320.45 feet; thence South 89°26'59" East, a distance of 993.00 feet, to the East line of the SW ¼ of said Section 25; thence South 00°23'29" West, along the East line of the SW ¼ of said Section 25, a distance of 1,399.91 feet to the Point of Beginning and containing 1,343,887 square feet or 30.85 acres of land, more or less. Subject to all restrictions and easement of record.

WHEREAS, the Application for Voluntary Annexation from Patrick F. Corkrean was accompanied by a map showing the location of the property adjacent to the existing City limits of the City of Winterset; and

WHEREAS, the property is not in an urbanized area within two miles of another city; and

WHEREAS, notice was provided to the Madison County Board of Supervisors and was published at least 14 business days prior to the City Council taking action on the annexation application.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Winterset, Iowa as follows:

1. That the Application for Voluntary Annexation filed by Patrick F. Corkrean for the above described real estate is hereby approved.
2. That the City Clerk shall file a copy of this Resolution, the map, and the legal description of the property with the Iowa Secretary of State, the Madison County Board of Supervisors, each affected public utility, and the Iowa Department of Transportation.
3. That the City Clerk shall record a copy of the legal description, map and this Resolution with the Madison County Recorder.

Passed and approved this 3rd day of April, 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the annexation application from Corkrean Homes II Inc. The Administrator presented copies of maps showing the location of this parcel of land which is located near the intersection of Husky Drive and 9th Avenue. The Administrator stated that notice has been provided to the County Supervisors and was published in accordance with State Law. Following brief discussion, a motion was made by Council Member Seaward and seconded by Council Member Macumber to approve the following resolution. Roll call vote:

AYES: Fletcher, Harrell, Macumber, Seaward

NAYS: None

Abstained: Stover

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION APPROVING THE ANNEXATION OF CERTAIN
REAL ESTATE TO THE CITY OF WINTERSSET, IOWA

WHEREAS, there has been presented to the City of Winterset, Iowa an Application for Voluntary Annexation executed by Scott S. Stover and Jennifer Stover, officers of Corkrean Homes II, Inc., an Iowa Corporation, owner of real estate to be annexed legally described as:

A tract of land being the West 134.41 feet of the East 801.57 feet of the South 360.03 feet of the Northeast Fractional Quarter of the Northwest Quarter of Section One (1), Township Seventy-five (75) North, Range Twenty-eight (28) West of the 5th P.M., Madison County, Iowa. Said tract is also a part of Lot 8 of the Subdivision of the Northeast Quarter of the Northwest Quarter of Section 1, Township 75 North, Range 28 West of the 5th P.M., Madison County, Iowa

WHEREAS, the Application for Voluntary Annexation from Corkrean Homes II, Inc. was accompanied by a map showing the location of the property adjacent to the existing City limits of the City of Winterset; and

WHEREAS, the property is not in an urbanized area within two miles of another city; and

WHEREAS, notice was provided to the Madison County Board of Supervisors and was published at least 14 business days prior to the City Council taking action on the annexation application.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Winterset, Iowa as follows:

1. That the Application for Voluntary Annexation filed by Corkrean Homes II, Inc. for the above described real estate is hereby approved.
2. That the City Clerk shall file a copy of this Resolution, the map, and the legal description of the property with the Iowa Secretary of State, the Madison County Board of Supervisors, each affected public utility, and the Iowa Department of Transportation.
3. That the City Clerk shall record a copy of the legal description, map and this Resolution with the Madison County Recorder.

Passed and approved this 3rd day of April, 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor stated that the next item on the agenda is the proposed ordinance regarding permitted uses in the Downtown Commercial Zoning District. The Mayor stated that this ordinance has been the subject of a public hearing and has had first and second readings at the two previous Council meetings. A motion was then made by Council Member Harrell for third reading and final adoption of the proposed ordinance. Motion was seconded by Council Member Stover. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that Ordinance No. 606 AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE WINTERSSET MUNICIPAL CODE TO ALLOW CERTAIN HEATING AND PLUMBING RETAIL SALES AS A PRINCIPAL PERMITTED USE IN THE DOWNTOWN (DC) ZONING DISTRICT was now duly adopted.

The Mayor called for a report on the Flood Plain Ordinance. Assistant City

Administrator Bob Hendricks reported that changes were made in the flood insurance maps that need to be incorporated in to the flood plain management ordinance. He stated that in order for property owners to be able to purchase flood insurance, the City must have flood plain management ordinance in effect. He stated that the DNR has indicated that a public hearing must be held before changes to the flood plain ordinance can be enacted. Following a period of discussion, Council Member Macumber made a motion seconded by Council Member Fletcher to approve the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2017-41

RESOLUTION SETTING DATE FOR PUBLIC HEARING ON
PROPOSED AMENDMENTS TO THE FLOOD PLAIN ORDINANCE

WHEREAS to continue participation in the National Flood Insurance Program, it is now necessary to amend certain provisions of Chapter 16 of Title IV of the Winterset Municipal Code concerning flood plain management; and

WHEREAS a public hearing is required before the Council can consider an ordinance amending the flood plain management regulations.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that a public hearing on proposed amendments to the flood plain management regulations be held on May 1, 2017.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized to cause notice of this public hearing to be published in a timely manner.

Passed and approved this 3rd day of April 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the pay estimate on the Jurgensen Bridge Project. The Administrator stated that the contractor has submitted Pay Estimate No. 3 requesting payment in the amount of \$46,426.50. He stated that this pay estimate represents all of the work required on the project except for seeding and erosion control in the amount of \$3,500, which will be done at a later date. Administrator stated that Project Engineer has reviewed this pay estimate and recommends approval. A motion was then made by Council Member Stover and seconded by Council Member Macumber to approve the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2017-42

RESOLUTION APPROVING PAY ESTIMATE
JURGENSEN BRIDGE REFURBISHMENT PROJECT

WHEREAS the City has previously entered into a contract with Boulder Contracting LLC for construction of the Jurgensen Bridge Refurbishment Project; and

WHEREAS the contractor has submitted Pay Estimate No. 3 requesting payment in the amount of \$46,426.50; and

WHEREAS the Project Engineer from Snyder & Associates has reviewed said pay

estimate and has recommended approval of Pay Estimate No. 3.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that Pay Estimate No. 3 providing for payment in the amount of \$46,426.50 to Boulder Contracting LLC for work completed on the Jurgensen Bridge Refurbishment Project be hereby approved and that the City Administrator is hereby directed to issue payment to Boulder Contracting LLC in the amount of \$46,426.50

Passed and approved this 3rd day of April, 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the Library Interior Renovation Project. The Administrator reported that the contractor has submitted Pay Estimate No. 1 requesting payment in the amount of \$89,039.25. He stated that this represents 95.9% of contract amount. He stated that the Project Architect has reviewed this pay estimate and recommends approval. A motion was then made by Council Member Harrell and seconded by Council Member Fletcher to approve the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2017-43

RESOLUTION APPROVING PAY ESTIMATE
LIBRARY INTERIOR RENOVATION PROJECT

WHEREAS the City has previously entered into a contract with Grand Homes and Renovations LLC for construction of the Library Interior Renovation Project; and

WHEREAS the contractor has submitted Pay Estimate No. 1 requesting payment in the amount of \$89,390.25; and

WHEREAS the Project Architect from OPN Architects has reviewed said pay estimate and has recommended approval of Pay Estimate No. 1.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that Pay Estimate No. 1 providing for payment in the amount of \$89,390.25 to Grand Homes and Renovations LLC for work completed on the Library Interior Renovation Project be hereby approved and that the City Administrator is hereby directed to issue payment to Grand Homes and Renovations LLC in the amount of \$89,390.25

Passed and approved this 3rd day of April, 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor stated that the next item on the agenda is to consider the sewer charge adjustment policy. The Administrator stated that the policy was first adopted in 2002 when sewer rates were lower. He suggested that the Council consider raising the rate for the usage from .50¢ per hundred to a higher amount. He stated that the Utility Board charges \$4.50 per 100 c.f. for usage above 2,000 cubic feet. Discussion then ensued on what constituted an

accidental plumbing failure. Following further discussion, a motion was then made by Council Member Seaward and seconded by Council Member Stover to adopt the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2017-44

RESOLUTION ESTABLISHING POLICY FOR EXCESSIVE SEWER USAGE CHARGES

WHEREAS, due to accidental plumbing failures, a utility customer may have excessive water usage resulting in an abnormally high sewer charge; and

WHEREAS, the Council feels that an adjustment should be made in the sewer charge for accidental plumbing failures; and

WHEREAS, the Council wants assurances that the plumbing failure has been repaired and the excessive water usage will not reoccur.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that the policy for adjusting abnormally high sewer charge will be as follows:

1. If the excessive water usage does not enter the sewer system, the City should forgive the entire abnormal sewer charge and the average monthly usage should be charged to the customer.
2. In circumstances where the abnormally high water usage is drained into the sewer system, the sewer charge will be adjusted as follows:
 - a. Normal sewer rates will be charged for the first 2,000 cubic feet.
 - b. Usage above 2,000 cubic feet will be charged at the rate of \$3.00 per 100 cubic feet.
3. To qualify for a sewer charge adjustment, the utility customer should provide evidence that the plumbing repairs have been made.

Passed and approved this 3rd day of April, 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called upon the Administrator to report on the request for sewer charge adjustments. The Administrator stated that there are two requests for consideration. He stated that one involves a house owned by Fred & Sharon Gibson located at 1217 W Summit St. The Administrator presented copies of a letter from Gibson's requesting the sewer charge adjustment. It was determined that there was not a basement under this house and there was not a floor drain where the water could drain away. Following further discussion, a motion was made by Council Member Stover and seconded by Council Member Macumber to approve the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION APPROVING SEWER CHARGE ADJUSTMENT

WHEREAS due to the plumbing failure, the house owned by Fred and Sharon Gibson located at 1217 W Summit St experienced high water usage resulting an abnormally high sewer charge; and

WHEREAS the water did not drain away into the sewer system; and

WHEREAS the customer reports that repairs have been made to the plumbing in the house.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that the excessive sewer charge is hereby forgiven and that the average normal sewer charge of \$29.85 should be charged instead, resulting in an adjustment of \$138.00 credit to this account.

Passed and approved this 3rd day of April 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Administrator stated that the other request for sewer charge adjustment was considered at the previous Council meeting which involved the house located at 224 E Jefferson St. It was determined that the water drained away into the sanitary sewer system from this house. Following a period of discussion, a motion as made by Council Member Stover and seconded by Council Member Seaward to approve the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2017 - 46

RESOLUTION APPROVING SEWER CHARGE ADJUSTMENT

WHEREAS a house owned by Shafer Construction Inc. located at 224 E Jefferson St experienced plumbing failure which resulting high usage and a abnormally high sewer charge; and

WHEREAS it has been determined that the excessive water usage drained into the City sewer system.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that an adjustment to this account be hereby approved with normal rates charged for the first 2,000 cubic feet and usage above 2,000 cubic feet charged at the rate of 50¢ per 100 cubic feet, resulting in a revised charge of \$280.35 or a reduction of \$1,633.50.

Passed and approved this 3rd day of April 2017.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor stated that the City has applications from three businesses for renewal of their Native Wine permits. He noted that the Police Department has not had any compliance

problems at any of these businesses. A motion was then made by Council Member Harrell and seconded by Council Member Stover to adopt the following resolution. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2017 - 47

RESOLUTION APPROVING
LIQUOR LICENSE APPLICATION

WHEREAS, Madison County Chamber of Commerce has applied for renewal of their Native Wine permit; and.

WHEREAS, Piece Works Quilt Shop has applied for renewal of their Native Wine permit; and

WHEREAS, Heavenly Habitat B & B has applied for renewal of their Native Wine permit.

WHEREAS, after due investigation and consideration of said matter, it is considered that the applications should be approved and recommendation be made that the above listed liquor licenses be granted.

NOW, THEREFORE, BE IT RESOLVED that it is recommended the Native Wine permits be granted for Madison County Chamber of Commerce, Piece Works Quilt Shop and Heavenly Habitat B & B. for Native Wine permits be granted.

Passed and approved this 3rd day of April 2017.

James C. Olson, Mayor

Attest:

Mark Nitchals, City Administrator

The Mayor called upon the Administrator to present his report at this time. The Administrator stated that he has received three applications for the Sewer Supt. position. He stated that he is arranging for interviews with these applicants for later this week, and hopefully make a hire within the next week or two.

The Administrator stated that we recently had a meeting with Snyder & Associates to start the engineering design work in order to get a storm sewer construction project underway next year. He stated that the main question is which storm sewer project area should be the first area undertaken. Snyder & Associates did the storm water drainage study a few years ago, and incorporated that into a capital improvement plan last year.

The Administrator stated that Snyder & Associates are also working for Agriland on drainage problems on their property on the east side of 10th Street. He stated that the engineers are now suggesting that drainage way be graded along the property line between the City and Agriland. He stated that the previous plan had this drainage ditch located entirely on City property. He stated that moving the ditch over so it is on the property line could benefit both properties, and the waste dirt could be used to build up the elevation of the Agriland property. The Administrator stated that he asked the engineers to develop a method to cost share this drainage work between the City and Agriland.

The Administrator stated that he and Assistant Administrator Bob Hendricks met with the City Attorney Jane Rosien and her partner, former City Attorney John Casper, to draft an ordinance to amend the zoning regulations to allow an accessory use as a principal permitted use in the commercial zoning districts. He stated that two situations have recently come up where someone wants to use a property for an accessory use where there is no principal building. He stated that one situation involves a drive-up ATM machine on a property where there is no principal building, such as a bank office or a retail store. He stated that the other involves the installation of automated self-serve gas pumps, where there is no gas station or

convenience store on the property.

The Administrator reported that the noon time test of the sirens located around the town will resume soon. He stated that it had been several months since the noon whistle had been activated, but equipment was recently installed that should make the noon time test happen again.

The Administrator reported that the City closed on the purchase of a building lot last week on the east Buchanan Street. He stated that the School District construction trades class will now have a site for their next project.

The Mayor called for a report on the claims. Council Member Stover stated that he reviewed the claims and moved to approve the following list of claims. The motion was seconded by Council Member Macumber. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:

Breedings Hardware, shipping	10.54
Carpenter Uniform Co., uniform supplies	14.98
Chief, duty holster	312.98
Madison Co Sheriff's Office, dispatch service	2,508.33
Payroll Account, salaries	19,426.23
Quality Car Care, car repairs	223.54
Winterset Municipal Utilities, utilities	51.57

FIRE:

Breedings Hardware, hdw supplies	410.69
Chism Orr, truck pump	223.60
Feld Fire, equip repairs	648.00
Iowa State University, training	100.00
John Deere Financial, hose/clamps	48.64
Parker Welding and Fabrication, truck repairs	34.97
Verizon, cellular service	23.78
Winterset Municipal Utilities, utilities	222.02

ADMINISTRATION:

Office of Auditor of State, audit filing fee	625.00
Payroll Account, salaries	1,175.00
Payroll Account, salaries	4,292.97
Pro Team Insurance, insurance premium	155,764.65

BUILDING INSPECTOR:

Payroll Account, salaries 1,247.58

TRANSFERS:

Internal Service Fund, reimb internal 3,023.24

AIRPORT:

Winterset Airport Authority, approp 3,289.92

ECONOMIC DEVELOPMENT:

Madison Co Alliance Group, approp	3,666.67
Madison County Chamber of Commerce, hotel/motel tax pmt	8,162.27

GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, salaries	634.61
Payroll Account, benefits	606.41
Waste Management of Iowa, garbage service	23,505.72

INTERNAL SERVICE FUND

ADMINISTRATION:

Access Systems, maint contract	780.47
Bob's Custom Trophies, display case	106.95
Brandy Decker, cleaning service	200.00
CIT, copier lease	368.30
D & D Pest Control, pest control	35.00

Employee Benefit Systems, HRA admin fees 285.60
 F & M State Bank, ACH fees 196.50
 MMIT Business Solutions Group, copier maint 12.68
 Neofunds by Neopost, postage 600.00
 Winterset Municipal Utilities, utilities 1,218.76
 ROAD USE TAX

ROADWAY MAINTENANCE:

CINTAS Corp, first aid supplies 79.71
 Electronic engineering, pager maint 23.90
 Grimes Asphalt & Paving Corp, cold mix 1,267.28
 Payroll Account, salaries 7,200.45
 Road Machinery & Supplies Co., equip repairs 139.28
 Winterset Municipal Utilities, utilities 5,837.46

SNOW REMOVAL:

Payroll Account, salaries 232.10

SEWER UTILITY FUND

SANITARY SEWER:

Continental Research Corp, cleaning supplies 160.90
 Hawkins Inc., chemicals 1,260.70
 Internal Service Fund, reimb internal 2,015.49
 Mead Mechanical, heater repairs 150.00
 Payroll Account, benefits 5,575.07
 Payroll Account, salaries 7,667.20
 Pro Tem Insurance, insurance premium 34,402.40
 Sewer Improvement Project Fund, transfer 20,000.00
 Verizon, cellular service 127.62
 Winterset Municipal Utilities, utilities 6,681.56

SEWER IMPROVEMENT PROJECT FUND

SANITARY SEWER:

Veenstra & Kimm Inc., engineer fees 4,784.00

CITY HALL PROJECT FUND

ADMINISTRATION:

Resource Consulting Engineers, engineer fees 1,600.00

TRUST & AGENCY

POLICE:

Payroll Account, benefits 10,739.15

ADMINISTRATION:

Payroll Account, benefits 3,522.22

ROADWAY MAINTENANCE:

Payroll Account, benefits 5,996.87

The Mayor stated that the minutes of the March 20, 2017 City Council meeting were previously distributed to the Council Members for their review. A motion was made by Council Member Seaward and seconded by Council Member Macumber to approve the minutes as submitted. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the motion carried.

The Mayor noted that no one had signed up for public comment at this Council meeting.

A motion was then made by Council Member Harrell to adjourn the meeting. The motion was seconded by Council Member Stover. Roll call vote:

AYES: Stover, Fletcher, Harrell, Macumber, Seaward

NAYS: None

Whereupon the Mayor declared that the motion carried and the meeting was now adjourned.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator