

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: Winterset City Council

Date of Meeting: March 21, 2016

Time of Meeting: 7:00 PM

Place of Meeting: City Hall

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

AGENDA:

- 7:00 1. Call to order, Pledge of Allegiance, roll call, adopt agenda
- 7:00 2. Report from Madison County Development Group
- 7:10 3. Report from Winterset Municipal Utilities
- 7:20 4. Discuss Winterset Bike Night
- 7:30 5. Sewer Plant Project
 - Pay Estimate No. 8 - \$133,527.15
- 7:40 6. 8th Avenue Paving engineering contract
- 7:50 7. Engineering contract for capital improvement plan
- 8:00 8. Set date of hearing on rezoning request
- 8:10 9. Final Plat Birchwood Estates Plat 4
- 8:20 10. Plat of survey – Dean Schantz
- 8:30 11. Plat of survey – Ty Mapes
- 8:40 12. Liquor license renewal – Cobblestone Inn & Suites
- 8:50 13. Administrator report
- 9:00 14. Claims
- 9:05 15. Minutes March 7, 2016 meeting
- 9:10 16. Public comment
- 9:15 17. Adjournment

This notice is given pursuant to Chapter 28A, Code of Iowa and the local rules of said governmental body.

DATE POSTED: March 17, 2016

BY: _____

Title: City Administrator

City Council of the City of Winterset, Iowa met in regular session on March 21, 2016 in accordance with the above Notice and Call of Public meeting. The meeting was called to order by Mayor James C. Olson with the following members of the Council in attendance:

PRESENT: Mike Fletcher, Howard Harrell, Philip Macumber, Edmund Seaward, Scott Stover

ABSENT: None

The Mayor called for any additions or deletions to the agenda. A motion was made by Council Member Macumber to approve the agenda as set forth in the Notice and Call of Public meeting. Council Member Stover seconded the motion. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the motion carried.

The Mayor stated that the first item on the agenda is to hear the monthly report from the Madison County Development Group. Tom Leners from the Madison County Development Group addressed the Mayor and Council and presented a written report summarizing activities he has been involved in the past month. He went on to discuss several of the items in his report. He stated that he is pleased to hear that a prospect he has been working with has purchased a building from Agrivision on the east side of Highway 169. He stated that the company will be making an announcement that they will be moving to Winterset and bringing nine new jobs to town.

The Mayor stated that the next item on the agenda is to hear from the Winterset Municipal Utilities. Scott Wesselmann, General Manager of the Municipal Utilities addressed the Mayor and Council. He stated that the Electric Department is installing electric service in new housing development. He stated that that are also correcting deficiencies that have been found in their annual inspection. He stated that the Water Department had to recently replace about 400' of the raw waterline that goes from the reservoir to the Water Plant. He stated that erosion was causing a problem with this waterline. Mr. Wesselmann stated that the Board is also considering a 3% increase in water rates. He stated that they are planning a special Board meeting on April 16th at 6 P.M. at City Hall to give the public more information about this proposed water rate increase.

The Mayor stated that the next item on the agenda is to discuss Winterset Bike Night. Michelle & Walter Jahncke from Northside Café were present for this discussion. A general period of discussion followed on a variety of topics related to Bike Night. The Mayor suggested that he meeting with the Jahncke to discuss details of how the event should be conducted.

The Mayor stated that the next item on the agenda is the monthly pay estimate for the Sewer Plant Project. The Administrator stated that the Project Engineer has recommended approval of Pay Estimate No. 8 in the amount of \$133,527.15. The Administrator stated that all of the reports that he has received indicates that the contractor is ahead of schedule on this construction project. He stated that approximately 75% of the construction work is completed. A motion was then made by Council Member Harrell and seconded by Council Member Seaward to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016-31

RESOLUTION APPROVING PAY ESTIMATE WASTEWATER TREATMENT FACILITIES IMPROVEMENT PROJECT

WHEREAS the City has previously entered into a contract with C.L. Carroll Co., Inc. for construction of the Winterset Wastewater Treatment Facilities Improvement Project; and

WHEREAS the contractor has submitted Pay Estimate No. 8 requesting payment in the amount of \$133,527.15; and

WHEREAS the Project Engineer from Veenstra & Kimm, Inc. has reviewed said pay estimate and has recommended approval of Pay Estimate No. 8.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that Pay Estimate No. 8 providing for payment in the amount of \$133,527.15 to C.L. Carroll Co., Inc. for work completed on the Winterset Wastewater Treatment Facilities Improvement Project be hereby approved and that the City Administrator is hereby directed to issue payment to C.L. Carroll Co., Inc. in the amount of \$133,527.15

Passed and approved this 21st day of March, 2016.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor stated that the next item on the agenda is engineer contract for the 8th Avenue Paving Project. The Administrator stated that he had contacted Snyder & Associates and asked that they provide a contract for the design work and construction administration services related to paving a portion of North 8th Avenue. He stated that with the pending construction of North Stone apartment project, north of the Fareway Store, the paving of 8th Avenue should be undertaken at this time. Gabe Nelson of Snyder & Associates was present at the meeting and discussed the proposed project with the Mayor and Council Members. He stated that included in this project would be the extension of storm sewer north to a natural drainage outlet. He stated that project cost might be in the \$150,000 to \$200,000 range. He stated that they are also asked to include extension of a water main along the east side of 8th Avenue. He stated that he has been in contact with the engineering firm designing the North Stone Apartment Project to coordinate the storm water draining from the apartment project.

Following discussion, a motion was made by Council Member Seaward and seconded by Council Member Macumber to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016-32

RESOLUTION APPROVING CONTRACT
FOR ENGINEER SERVICES FOR
8TH AVENUE STREET IMPROVEMENT PROJECT

WHEREAS with the pending development of the North Stone Apartment Project, the City should proceed with the construction of certain infrastructure improvements in that portion of the adjacent 8th Avenue; and

WHEREAS Snyder & Associates has proposed to provide engineering design services and construction administration services required for the construction of these infrastructure improvements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that the consulting engineer contract with Snyder & Associates for design services and construction administration services for the 8th Avenue Street Improvement Project is hereby approved.

Passed and approved this 21st day of March, 2016.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the contract for a capital improvement plan. The Administrator stated that he had asked Snyder & Associates for assistance in preparing a capital improvement plan. He stated that the City has previously used Snyder & Associates to develop a storm sewer improvement plan and has used Snyder & Associates for paving projects in the past. Gabe Nelson of Snyder & Associates addressed the Mayor and Council and explained the process that his firm utilizes in undertaking and preparing a capital improvement plan. Following further discussion, a motion was made by Council Member Harrell and seconded by Council Member Fletcher to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016-33

RESOLUTION APPROVING CONTRACT
FOR CONSULTING SERVICES FOR
CAPITAL IMPROVEMENT PLAN

WHEREAS the City Council desires to see the preparation of a Capital Improvement Plan;
and

WHEREAS Snyder & Associates was asked to review the existing capital improvement plans and propose a contract to compile these various plans into Capital Improvement Plan; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that the consulting contract with Snyder & Associates for the preparation of a Capital Improvement Plan is hereby approved.

Passed and approved this 21st day of March, 2016.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the rezoning request. The City Administrator stated that this request is being made by Farmers & Merchants State Bank in regards to their drive-up bank facility located on John Wayne Drive. He stated that the request is to rezone the existing drive-up bank facility plus property to the west of the drive-up bank. He stated that the request is to zone this property as C-Commercial. He stated that Farmers & Merchants State Bank has also asked that an alley that separates these two properties be vacated. The Administrator stated that our zoning ordinance now requires that in addition to notice being published, notice also needs to be mailed to property owners within 200'. He stated that he is suggesting that the public hearing be scheduled for the April 18, 2016 Council meeting. A motion was then made by Council Member Stover and seconded by Council Member Macumber to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016-34

RESOLUTION SETTING DATE FOR A PUBLIC HEARING
ON PROPOSED REZONING REQUEST

WHEREAS a request has been made to rezone certain property located at 719 N. 1st Avenue and legally described as:

Lot 6 and the South 47 1/8 feet of Lot 5 of Block 20 of the Pitzer & Knight Addition to the Town of Winterset, Madison County Iowa,

from the R-2 Residential District to the C- Commercial District; and

WHEREAS a request has been made to rezone certain property located at 722 N. 1st Street and legally described as:

The South 47 1/8 feet of Lot 1, Lot 2 and Lot 3 of Block 20 of the Pitzer & Knight Addition to the Town of Winterset, Madison County Iowa,

from the TD-1 Residential - Commercial Transition District to the C- Commercial District; and

WHEREAS the Council must hold a public hearing on the proposal to change the zoning classification of property.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa that a public hearing be held on April 18, 2016 on the proposal to rezone property as described above.

BE IT FURTHER RESOLVED that Administrator is hereby authorized and directed to cause notice of this public hearing to be published, and notice of the public hearing mailed to the owners of property located within 200 feet of the above described properties, in a timely manner.

Passed and approved this 21st day of March 2016

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the final plat of Birchwood Estates Plat 4. The Administrator presented a copy of the final plat of Birchwood Estates Plat 4. He stated that this plat is a continuation of 14th Avenue with six lots on either side of that portion of 14th Avenue. The Administrator stated that it appears that all the accompanying documents were included, including a \$150,000 letter of credit which guarantees the installation of the various public infrastructure. The Administrator stated that Planning & Zoning Commission met last week and recommended approval of this subdivision plat. A motion was then made by Council Member Macumber and seconded by Council Member Seaward to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION 2016-35

RESOLUTION APPROVING SUBDIVISION PLAT BIRCHWOOD ESTATES, PLAT NO 4

WHEREAS, there was filed in the Office of the City Administrator of the City of Winterset, Madison County, Iowa, a registered land surveyor's plat of a proposed subdivision known as Birchwood Estates, Plat No. 2, and Addition to the City of Winterset, Madison County, Iowa; and

WHEREAS, the real estate comprising said plat is described as follows:

A portion of Parcel "N" in the Southwest Quarter of the Northwest Quarter of Section 36, Township 76 North, Range 28 West of the 5th P.M., City of Winterset, Madison County, Iowa more particularly described as follows:

Beginning at the Southwest Corner of Lot 11, Block 4, Birchwood Estates Plat No. 1; thence North 89°53'18" East 367.00 feet along the North line of Benton Street to a point on the South line of Lot 9, Block 5, Birchwood Estates Plat No. 1; thence South 00°16'10" East 552.00 feet along the centerline of Block 10; thence South 89°53'18" West 367.00 feet to the centerline of Block 11; thence North 00°16'10" West 552.00 feet to the Point of Beginning, containing 4.65 acres.

WHEREAS, there was also filed with said plat a dedication of said plat containing a statement to the effect that the subdivision as it appears on the plat is with the free consent and in accordance with the desire of the proprietor, Lucas Beeler and Katie R. Beeler; and,

WHEREAS, said plat was accompanied by an opinion from an attorney at law showing that title in fee simple is in said proprietors and that the platted land is free from encumbrance, and a certified statement from the Treasurer of Madison County, Iowa, that said platted land is free from taxes; and

WHEREAS, the City Council of the City of Winterset, Madison County, Iowa, finds that said plat conforms to the provisions of the Ordinances of the City of Winterset, Madison County, Iowa, and that the plat, papers and documents presented therewith should be approved by the City Council of the City of Winterset, Madison County, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winterset, Madison County, Iowa:

1. Said plat, known as Birchwood Estates, Plat No. 4, an Addition to the City of Winterset, Madison County, Iowa, prepared in connection with said plat and subdivision is hereby approved.

2. The City Administrator of the City of Winterset, Madison County, Iowa, is hereby directed to certify this resolution which shall be affixed to said plat to the County documents which should be filed and recorded in connection therewith.

Passed and approved this 21st day of March, 2016.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for a report on the plat of survey for property owned by Dean Schantz. The Administrator stated that Mr. Schantz would like to split off a 1.67 acre parcel of land from the property he owns south of town. The Administrator presented a map showing the location of the property. He stated that the Planning & Zoning reviewed the plat of survey and determined that this is not in an area scheduled for high density urban development. A motion was then made by Council Member Harrell and seconded by Council Member Fletcher to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016-36

RESOLUTION APPROVING PLAT OF SURVEY

WHEREAS there was filed in the office of the Zoning Administrator of the City of Winterset, Iowa, plat of survey of property owned by Dean A. Schantz and Kathryn (Kit) Schantz; and

WHEREAS the parcel of land comprising said plat of survey is described as follows:

A parcel of land located in part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 75 North, Range 27 West of the 5th P.M., Madison County, Iowa, described as follows:

Commencing at an iron pin at the South 1/4 corner of said Section 6; thence S 89°52'52" W, along the South line of said SW 1/4, a distance of 627.78'; thence N 16°51'00" W, along the Westerly right of way line of County Road P-71 (formerly U.S. Highway 169) a distance of 504.47" to the Point of Beginning; thence S 86°57'31" W a distance of 253.50" to a 3/8" iron rod; thence N 08°08'12" W a distance of 338.89' to a 3/8" iron rod; thence N 81°28'27" E a distance of 196.91' to a point on said Westerly right of way line; thence S 16°51'00" E, along the Westerly line thereof, a distance of 366.97' to the Point of Beginning.

Containing 1.80 acres including 0.18 acres of county road right of way easement

WHEREAS the Planning & Zoning Commission of the City of Winterset, Iowa, has reviewed said plat of survey and finds that the plat of survey conforms to the provisions of the land use plan and is in compliance with the Ordinances of the City of Winterset, Madison County, Iowa, and recommends that the plat of survey should be approved by the City Council of the City of Winterset, Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa:

1. The plat of survey on property owned by Dean A. Schantz and Kathryn (Kit) Schantz as described above is hereby approved.
2. The requirement of the Subdivision Ordinance of the City of Winterset, Iowa that certain improvements be constructed within said plat of survey is hereby waived.
3. The Zoning Administrator of the City of Winterset, Iowa, is hereby directed to certify this resolution which shall be affixed to said plat to the County Recorder which should be filed and recorded in connection therewith.

Passed and approved this 21st day of March, 2016.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor called for report on the Plat of Survey for property owned by Ty Mapes. The Administrator stated that this property is located north of town but is within the two mile planning jurisdiction of the City. He stated that the Planning & Zoning Commission reviewed the plat of survey and recommends approval. A motion was then made by Council Member Macumber and seconded by Council Member Stover to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016-37

RESOLUTION APPROVING PLAT OF SURVEY

WHEREAS there was filed in the office of the Zoning Administrator of the City of Winterset, Iowa, plat of survey of property owned by Ty & Marsha Mapes; and

WHEREAS the parcel of land comprising said plat of survey is described as follows:

Parcel "O" located in the Southwest Fractional Quarter (1/4) of the Northwest Quarter (1/4) and the Northwest Fractional Quarter (1/4) of the Southwest Quarter (1/4) of Section Six (6), Township Seventy-six (76) North, Range Twenty-seven (27) West of the 5th P.M., Madison County, Iowa containing 39.27 acres, as shown in the Plat of Survey filed in Book 2015, Page 3729 on December 17, 2015, in the Office of the Recorder of Madison County, Iowa.

WHEREAS the Planning & Zoning Commission of the City of Winterset, Iowa, has reviewed said plat of survey and finds that the plat of survey conforms to the provisions of the land use plan and is in compliance with the Ordinances of the City of Winterset, Madison County, Iowa, and recommends that the plat of survey should be approved by the City Council of the City of Winterset, Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa:

1. The plat of survey on property owned by Ty & Marsha Mapes as described above is hereby approved.
2. The requirement of the Subdivision Ordinance of the City of Winterset, Iowa that certain improvements be constructed within said plat of survey is hereby waived.
3. The Zoning Administrator of the City of Winterset, Iowa, is hereby directed to certify this resolution which shall be affixed to said plat to the County Recorder which should be filed and recorded in connection therewith.

Passed and approved this 21st day of March, 2016.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator

The Mayor stated that an application for renewal of the liquor license for Cobblestone Inn & Suites has been submitted to the City. The Police Department reported that they have not had compliance problems at this business. A motion was then made by Council Member Harrell and seconded by Council Member Stover to approve the following resolution. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the following resolution was duly adopted.

RESOLUTION NO. 2016 - 38

RESOLUTION APPROVING
LIQUOR LICENSE APPLICATION

WHEREAS, there is now on file in the office of the City Administrator an application for a Class B (Hotel/Motel) Liquor License filed by Winterset Hotel Group LLC, doing business as Cobblestone Inn & Suites; and

WHEREAS, after due investigation and consideration of said matter, it is considered that the application should be approved and recommendation be made that the liquor license be granted.

NOW, THEREFORE, BE IT RESOLVED that the application from Winterset Hotel Group LLC for a Class B (Hotel/Motel) Liquor License is hereby approved and it is recommended the permit be granted.

Passed and approved this 21st day of March 2016.

James C. Olson, Mayor

Attest:

Mark Nitchals, City Administrator

The Mayor called upon the Administrator to represent his report at this time. The Administrator reported that several City officials recently met with an individual who wants to put on a parade during the annual John Wayne days during Memorial Day weekend. He reported that the parade would consist of horses and horse drawn wagons. He stated that he wanted to hold the parade on Saturday morning beginning at 10 AM and the parade route would start and end at the County Fairgrounds. The parade route would also include 8th Avenue, Court Avenue, a loop around the John Wayne Museum and the John Wayne Birthplace on John Wayne Drive, Washington Street, Second Street and South Street. The parade organizer would be responsible for obtaining liability insurance that would name the City as an additional insured.

The Administrator reported that he was recently given the premium notice for the next year of our insurance program, which includes coverage for liability, worker compensation, property coverage, automobiles, law enforcement, and commercial output, which is the light plant. He stated that the premium was about 2.3% more than the current year costs. The Administrator stated that this was more than the amount included in the budget for this fiscal year.

The Administrator stated that the audit report is now completed. The Administrator provided copies of the audit report to the Council Members.

The Mayor called for a report on the claims. Council Member Harrell stated that he reviewed the claims and moved to approve the following list of claims. Council Member Stover seconded the motion. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:

Card Services, training expenses	66.53
CenturyLink, phone service	408.11
Des Moines Stamp Mfg Co., notary stamp	28.70
Nicole R Bond, office cleaning	50.00
Payroll Account, salaries	17,698.77
Quality Car Care, car maint	35.70
Quill Corp, office supplies	228.31
Shopko Stores, storage containers	17.98
Super Circuits, dash camera	484.15
Verizon, cellular service	360.31
Iowa Dept of Justice, title transfer	214.00

FIRE:

Andrew Kephart, reimb expense	306.72
Breedings Hardware, hdw supplies	89.29
Chism Orr, reimb expense	368.05
Chris Frank, reimb expense	306.72
Colton Eyerly, reimb expense	317.96
Jeff Johnston, reimb expense	266.90
Kyle Kuhns, reimb expense	80.48
Payroll Account, salaries	4,675.00
Ross Nicholl, reimb expense	326.72
Simon Welding, truck repairs	188.43
Verizon, cellular service	23.64
Wade Banning, reimb expense	84.92
Waste Mgmt of Iowa, garbage service	16.00
Winterset Municipal Utilities, utilities	251.13
Winterset Oil Co., gasoline	40.44

ADMINISTRATION:

F & M State Bank, deposit slips	55.82
Faller Kincheloe & Co PC, annual audit	4,500.00
Madison Co Recorder, recording fee	64.00
Payroll Account, salaries	4,246.04
Pro Team Insurance, insurance premium	141,482.76

ANIMAL CONTROL:

Payroll Account, salaries	56.22
---------------------------	-------

BUILDING INSPECTOR:

Payroll Account, salaries	1,211.25
Agriland FS Inc., gasoline	44.00

ECONOMIC DEVELOPMENT:

Madison Co Leadership Inst., reimb mtg expenses	85.60
---	-------

GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, salaries	619.24
Payroll Account, benefit	100.49

INTERNAL SERVICE FUND

ADMINISTRATION:

Authorize.Net, ACH fees	47.10
Brandy Decker, cleaning service	200.00
CenturyLink, phone service	439.82
Feirer Enterprises Inc., website maint	59.00
Total Administrative Services, flex admin fee	260.58
WorldPay US Inc., CR/DB fees	3,785.36

ROAD USE TAX

ROADWAY MAINTENANCE:

Agriland FS Inc., gasoline	1,103.99
Carquest of Winterset, cleaning supplies	21.50
CenturyLink, phone service	189.39
Farmers Electric Coop Inc., utilities	203.43
Hillyard/Des Moines, cleaning supplies	114.19
Hotsy Cleaning Systems Inc., washer soap	60.00
Iowa One Call, locates	5.85
Martin Marietta, rock	1,574.92
MidAmerican Energy co., gas service	404.18
Payroll Account, salaries	7,195.21
R & B Tires & Auto, equip repairs	1,065.98
Vetter Equipment Co., equip repairs	1,089.00
Winterset Oil Co., gasoline	1,168.36
Ziegler, equip repairs	94.21

STREET CLEANING:

Construction & Aggregates Prod, equip repairs	23.48
---	-------

SEWER UTILITY FUND

SANITARY SEWER:

Air-Lach Inc., install air compressor	515.00
CenturyLink, phone service	219.18
CR Services, paper products	251.85
Electrical Engineering Equip, light bulbs	340.64
Hawkins, chemicals	1,260.70
Hotsy Cleaning Systems Inc., washer soap	69.00
Iowa One Call, locates	5.85
Iowa Pump Works Inc., lift station repairs	3,852.29
Jetsurge of Iowa, hydro jet sr line	750.00
Keystone Laboratories Inc., lab testing	2,243.31
Martin Marietta, rock	429.91
New Horizons, plant repairs	515.03
Payroll Account, benefits	1,186.03
Payroll Account, salaries	7,302.54
Pro Team Insurance, ins premium	31,150.68
Quill Corporation, office supplies	63.34
Spee-Dee Delivery Service Inc., shipping	94.32
UnityPoint Clinic, CDL testing	37.00
UPS, shipping	18.61
Winterset Oil Co., gasoline	295.61

HOUSING PROJECT FUND

URBAN RENEWAL:

Snyder Towing, nuisance abatement	80.00
-----------------------------------	-------

CITY LIBRARY COMPLEX PROJECT FUND

LIBRARY:

OPN Architects Inc., architects fees	745.30
--------------------------------------	--------

TRAILS PROJECT FUND

PARK & RECREATION:

Snyder & Assoc, engineer fees	38,285.50
-------------------------------	-----------

TRUST & AGENCY

POLICE:

Payroll Account, benefits	3,048.86
---------------------------	----------

FIRE:

Payroll Account, benefits	524.97
---------------------------	--------

ADMINISTRATION:

Payroll Account, benefits	889.57
---------------------------	--------

ROADWAY MAINTENANCE:

Payroll Account, benefits	1,159.56
---------------------------	----------

Receipts for previous month:

General Fund -	\$74,075.14
Special Revenue Fund -	\$92,119.37
TIF Special Revenues Funds	\$4,972.98
Debt Service Funds -	\$3,707.00
Capital Project Funds -	\$29,720.66
Enterprise Funds -	\$322,845.50

The Mayor stated that the minutes of the March 7, 2016 City Council meeting were previously distributed to the Council Members for their review. A motion was made by Council Member Seaward and seconded by Council Member Macumber to approve the minutes as submitted. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the motion carried.

The Mayor noted that no one had signed up for making any public comments at this time.

A motion was then made by Council Member Macumber and seconded by Council Member Stover to adjourn the meeting. Roll call vote:

AYES: Harrell, Macumber, Seaward, Stover, Fletcher

NAYS: None

Whereupon the Mayor declared that the motion carried and the meeting was now adjourned.

James C. Olson, Mayor

ATTEST:

Mark Nitchals, City Administrator