

NOTICE AND CALL OF PUBLIC MEETING

Government Body: Winterset Municipal Utilities
Date of Meeting: February 20, 2017
Time of Meeting: 8:30 A.M.
Place of Meeting: Electric Generation Plant, 321 N. 1st St.

PUBLIC NOTICE IS HEREBY GIVEN the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

AGENDA:

1. Call to order, roll call
2. Approval of agenda
3. Minutes of meetings
4. General Manager Report
5. Watershed discussion
6. Water Superintendent Report
7. Electric Superintendent Report
8. Claims

Added items for discussion...

The Board of Trustees of the Winterset Municipal Utilities, Winterset, Iowa, met on February 20, 2017 in accordance with the above Notice & Call of Public Meeting. Vice-Chairman Patty Weeks called the meeting to order with the following members of the Board in attendance.

PRESENT: Steve Montross, Patty Weeks

ABSENT: Kendall Kerns

Others in attendance, Steve Benshoof, Utility Water Superintendent, Chuck Johnson, Utility Electric Superintendent, and Dave Braga.

Vice-Chairman Weeks asked for approval of the agenda. Trustee Montross moved the agenda be approved. Seconded by Trustee Weeks. On a voice vote the motion carried.

Vice-Chairman Weeks stated the minutes from the January 16th meeting had been provided to the board. Trustee Montross moved to approve the minutes. Seconded by Trustee Weeks. On a voice vote the motion carried.

Mr. Benshoof was asked to give the General Managers report. Mr. Benshoof reported that Mr. Wesselmann has finished the application for the Community Foundation Grant and will be submitting it shortly. Mr. Benshoof reported that Mr. Wesselmann has adjusted 6 water bills so far this year. In 2016 he adjusted a total of 7 accounts. Mr. Benshoof stated that Mr. Wesselmann has been working with multiple customers that have problems paying their utility bills. He has had 2 complaints registered with the IUB about their utility billing. Mr. Wesselmann responded to both and IUB was satisfied with our response.

Vice-Chairman Weeks addressed the next agenda item, Watershed discussion. Trustee Weeks stated that there wasn't much new going on with the watershed. Trustee Weeks indicated she is working on the DNR grant for the boat ramp and bathroom at the lake. Trustee Weeks stated that she would be getting estimates on the price of those items for the grant proposal.

Mr. Benshoof was asked to give the report on the water department. Mr. Benshoof presented the written report to the board and reported that they performed

their annual Chlorine training. Mr. Benshoof stated that they would begin Lead & Copper sampling soon. Mr. Benshoof reported that they have been working on changing out meters on the east side of the city to radio read meters. Mr. Benshoof reported fixing a water main break on W. Jefferson St.

Mr. Johnson was asked to give the report on the electric department. Mr. Johnson presented the written report to the board and reported that they installed more new house services. Mr. Johnson stated that they took out some old line that had been replaced by the last underground project. Mr. Johnson stated that Colt Eyerly has finished the 4th year testing and his final exam for his journeyman schooling. Mr. Johnson recommended raising the pay for Colt Eyerly from Range 23 Step 2 to Range 23 Step 3. Trustee Montross moved to change Colt Eyerly from Range 23 Step 2 to Range 23 Step 3. Seconded by Trustee Weeks. On a voice vote the motion carried.

Vice-Chairman Weeks stated Chairman Kerns had reviewed the claims. Trustee Montross moved to approve the following list of claims. Seconded by Trustee Weeks. Roll call vote:

AYES: Weeks and Montross
NAYS: None

UTILITIES

ELECTRIC

PLANT:

Card Services, mtg expenses 463.27
CenturyLink, phone service 261.60
CINTAS First Aid & Safety, first aid supplies 75.95
City of Winterset, salaries 1,126.83
City of Winterset, salaries 1,669.75
Crystal Clear Water, office supplies 15.78
MidAmerican Energy, gas service 573.13
SIMECA, purchase power 260,018.82
Wiegert Disposal, garbage service 36.75

DISTRIBUTION:

Agrivision Equipment Group LLC, skid loader 17,104.00
A-Tec Energy Corp, energy audits 142.85
Border States Electric Supply, safety supplies 158.36
Breeding's Hardware, hdw supplies 412.90
Brittains Std Parts, vehicle maint 1,093.56
Carquest of Winterset, truck maint 318.11
Casey's Store, rebate 1,804.00
Central Iowa Power Corporative, property taxes 30,393.00
CenturyLink, phone service 34.48
City of Winterset, salaries 9,493.98
City of Winterset, salaries 9,890.66
Country Cycle Inc., rebate 160.00
Ditch Witch-Iowa Inc., reel trailer 7,876.00
Elliott Corwin, rebate 1,900.00
Evan Davis, reimb textbooks 285.75
IA Division of Labor, boiler inspection 135.00
Iowa Assn of Municipal Utilities, energizers 508.25
Iowa One Call, locates 7.87
Madison Co Memorial Hospital, rebate 1,020.00
Michael Reed, rebate 125.00
MidAmerican Energy, gas service 216.29
RESCO, flood light 53.50
South Central Iowa Landfill, landfill fees 14.00
WESCO, light bulbs/line supplies/tamper repair 1,191.17
Wiegert Disposal, garbage service 30.00
Winterset Gymnastics, rebate 150.00
Winterset Oil Co., gasoline 402.25

ACCOUNTING/COLLECTION:

Abigail Ashby, deposit refund/interest 125.84
Benjamin Misja, deposit refund/interest 75.97
Caleb Reed, deposit refund/interest 125.63
Carl Servaty, deposit refund 96.47
Chelsi Hepner, deposit refund/interest 126.05
City of Winterset, reimb internal 476.65
City of Winterset, salaries 1,377.73
City of Winterset, salaries 645.24
City of Winterset, reimb sewer/reimb garbage 11,903.53
Clearent LLC, CR/DB fees 1,282.34
County Line Printing LC, utility bills 480.06
Itron Inc., maint contract 1,281.43
Melinda Lloyd, deposit refund/interest 125.63
Nick Wassenaar, deposit refund/interest 125.63
Piece Works Quilt Shop, deposit refund/interest 125.63
Postmaster, postage 1.33
Postmaster, postage 124.75
Postmaster, postage 600.94
Thomas Shepherd, deposit refund/interest 125.63
Thomas Swiger, deposit refund/interest 125.63
Treasurer State of Iowa, 4th qtr use tax 133.00
Winterset Municipal Utilities, utilities 1,267.30

ADMINISTRATION:

American Public Power Assn, membership dues 1,362.77
City of Winterset, benefits 2,239.43
City of Winterset, benefits 8,344.57
City of Winterset, HRA benefits 916.88
City of Winterset, reimb internal 476.64
City of Winterset, salaries 2,133.19
City of Winterset, salaries 2,170.69
City of Winterset, transfer 15,810.00
Iowa Assn of Municipal Utilities, member dues 6,725.00
Madison Co Chamber of Commerce, EVP contribution 468.75
Verizon, cellular service 27.45
Water Fund, reimb utilities 8,539.24
Wellmark BlueCross BlueShield, insurance premium/Capps 693.73
Wellmark BlueCross/BlueShield, insurance premium/Capps 693.73
Winterset Madisonian, pub 73.51

SALES:

Bobbie Dean, refund 9.18

TRANSFERS:

Electric Revenue Bond Sinking, transfer 37,053.13
Electric System Improvement, transfer 5,500.00

WATER

PLANT:

Agriland FS Inc., gasoline 260.53
Breeding Hardware, shipping/hdw supplies 116.16
Card Services, software/light fixtures/office supplies 982.91
Carquest of Winterset, vehicle maint 170.43
CCP Industries, safety clothes 248.82
CenturyLink, phone service 207.19
Chem-Sult Inc., chemicals 6,163.09
CINTAS First Aid & Safety, first aid supplies 83.37
City of Winterset, salaries 6,141.69
City of Winterset, salaries 6,437.21
Electrical Engineering & Equip, lighting supplies 251.91
Hach Co, lab testing 931.00
Hughes Network Systems LLC, internet service 90.94

State Hygienic Laboratory, lab testing 774.50
Sundown Equipment skid loader repairs 7,511.66
USA Blue Book repair kit 577.45
Verizon, data service 80.16
Volco Co Inc., heating elements, heating elements 414.16
Wiegert Disposal, garbage service 60.00
Winterset Farm & Home, hdw supplies 20.58
Winterset Municipal Utilities, utilities 8,539.24
Winterset Oil Co., gasoline 92.73

DISTRIBUTION:

Agriland FS Inc., gasoline 260.53
Agrivision Equipment Group LLC, skid loader 17,104.00
Bluetarp Financial, membership dues 39.99
Breeding Hardware, hdw supplies/safety supplies/tools 189.05
CenturyLink, phone service 34.47
CINTAS First Aid Safety, first aid supplies 66.64
City of Winterset, salaries 6,902.40
City of Winterset, salaries 8,168.24
Fareway Stores, cleaning supplies 8.15
Iowa One Call, locates 7.87
John Deere Financial, hdw supplies 7.12
Martin Marietta Agg, rock 144.45
Metering & Technology Solutions, line supplies 10,038.93
MidAmerican Energy, gas service 216.30
Municipal Supply Inc., line supplies 360.24
Village Bootery, safety boots/Sellers 135.96
Wiegert Disposal, garbage service 30.00
Winterset Farm & Home, hdw supplies 6.99

ACCOUNTING/COLLECTION:

City of Winterset, reimb internal 476.65
City of Winterset, salaries 1,377.73
City of Winterset, salaries 645.24
Clearent LLC, CR/DB fees 1,282.33
County Line Printing, utilities bills 480.06
Itron Inc., maint contract 1,209.83
Postmaster, postage 1.33
Postmaster, postage 124.75
Postmaster, postage 600.93

ADMINISTRATION:

City of Winterset, benefits 10,920.40
City of Winterset, benefits 2,769.62
City of Winterset, HRA benefits 916.89
City of Winterset, reimb internal 476.64
City of Winterset, salaries 2,133.19
City of Winterset, salaries 2,170.69
City of Winterset, transfer 1,190.00
Iowa Rural Water Assn, membership dues 325.00
Madison Co Chamber of Commerce, EVP contribution 156.25
Verizon, cellular service 27.45
Winterset Madisonian, pub 73.51

SALES:

Clara Snyder, refund 162.22

TRANSFERS:

Water Revenue Bond Sinking Fund, transfer 66,648.13
Water System Improvement fund, transfer 5,000.00

DEBT SERVICE:

Bankers Trust, interest/reg fee 169,638.75

Utility Board Meeting
February 20, 2017

TOTAL REVENUE

ELECTRIC:	\$479,537.52
WATER:	\$193,075.85

The date of the next regular meeting was set for 8:30 AM, Monday, March 20, 2017 at Light Plant. Being no further business, the Chairman declared the meeting was now adjourned.

Attest:

Patty Weeks, Vice-Chairman

Stephen Wesselmann, General Manager