

NOTICE AND CALL OF PUBLIC MEETING

Government Body: Winterset Municipal Utilities
Date of Meeting: January 16, 2017
Time of Meeting: 8:30 A.M.
Place of Meeting: Electric Generation Plant, 321 N. 1st St.

PUBLIC NOTICE IS HEREBY GIVEN the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

AGENDA:

1. Call to order, roll call
2. Approval of agenda
3. Minutes of meetings
4. General Manager Report
5. Watershed discussion
6. Water Superintendent Report
7. Electric Superintendent Report
8. Claims

Added items for discussion...

The Board of Trustees of the Winterset Municipal Utilities, Winterset, Iowa, met on January 16, 2017 in accordance with the above Notice & Call of Public Meeting. Vice-Chairman Patty Weeks called the meeting to order with the following members of the Board in attendance.

PRESENT: Steve Montross, Patty Weeks
ABSENT: Kendall Kerns

Others in attendance, Chuck Johnson, Utility Electric Superintendent.

Vice-Chairman Weeks asked for approval of the agenda. Trustee Weeks moved the agenda be approved. Seconded by Trustee Montross. On a voice vote the motion carried.

Vice-Chairman Weeks stated the minutes from the December 21st meeting had been provided to the board. Trustee Weeks moved to approve the minutes. Seconded by Trustee Montross. On a voice vote the motion carried.

Mr. Wesselmann was asked to give his report to the board. Mr. Wesselmann stated that he was still waiting to hear from IRWA about the waterline insurance proposal. Mr. Wesselmann stated that he has received the 2017 Continuing Disclosure for bonds from Northland Securities. Mr. Wesselmann reported that both the Electric and Water departments ended 2016 under budget. Mr. Wesselmann stated that he would be absent from the February board meeting due to his attendance at the Annual IRWA Conference.

Vice-Chairman Weeks addressed the next agenda item, Watershed discussion. Trustee Weeks stated that there are currently no grants available for a watershed assessment from any source. Trustee Weeks stated that she would continue pursuing a DNR grant for a restroom and improved boat ramp at the lake. Trustee Weeks asked Mr. Wesselmann to look into the possibility of a grant from the Madison Co. Community Foundation, for the watershed assessment.

Vice-Chairman Weeks asked Mr. Wesselmann to give the report on the water department. Mr. Wesselmann presented the written report to the board and reported that they had new controls installed at the raw pump station. Mr. Wesselmann

reported they fixed a water main break on 4th Ave. and W. Benton St. Mr. Wesselmann stated that they cut brush along country club road. Mr. Wesselmann reported that they switched to free chlorine for one month for the an annual burnout.

Mr. Johnson was asked to give the report on the electric department. Mr. Johnson presented the written report to the board and reported that they installed new house services. Mr. Johnson reported that they have been trimming a lot of trees. Mr. Johnson stated that they have been performing a considerable amount of maintenance on their equipment.

Trustee Weeks stated he had reviewed the claims. Trustee Weeks moved to approve the following list of claims. Seconded by Trustee Montross. Roll call vote:

AYES: Weeks and Montross
NAYS: None

UTILITIES
ELECTRIC

PLANT:

CenturyLink, phone service	262.07	
CINTAS First Aid & Safety, first aid supplies		224.85
City of Winterset, salaries	1,448.78	
City of Winterset, salaries	1,669.75	
DeWild Grant Reckert & Assoc, engineer fees		19,240.00
MidAmerican Energy, gas service	599.56	
SIMECA, purchase power	271,388.71	
Wiegert Disposal, garbage service	36.75	

DISTRIBUTION:

Breedings Hardware, hdw supplies	243.09	
Brittains Std Parts, floor mats	26.74	
CenturyLink, phone service	34.54	
Certified Power Inc., cylinder repairs		827.85
City of Winterset, salaries	10,791.25	
City of Winterset, salaries	10,852.46	
Fletcher Reinhardt Co, line supplies		1,219.64
Gary Johnson, rebate	125.00	
Iowa Quilt Museum, rebate	676.00	
MidAmerican Energy, gas service	246.78	
Shane Tiernan, rebate	575.00	
Skarshaug Testing Lab, glove testing		81.32
Wiegert Disposal, garbage service	30.00	
Winterset Oil Co., gasoline	432.40	

ACCOUNTING/COLLECTION:

Brandon Douglas, deposit refund/interest	125.63	
City of Winterset, reimb sewer/reimb garbage		11,078.56
City of Winterset, remib internal	1,690.55	
City of Winterset, salaries	1,119.16	
City of Winterset, salaries	957.64	
Clarent LLC, CR/DB fees	1,408.15	
Clarent LLC, CR/DB	1,284.80	
Glenda Zelidt, deposit refund/interest	125.63	
Kaitlyn Forst, deposit refund/interest	125.63	
Mark Anderson, deposit refund/interest	125.63	
Marsha Hunt, deposit refund/interest	125.63	
Postmaster, postage	598.68	

ADMINISTRATION:

Ben Franklin Store, operation santa	399.01	
City of Winterset, benefits	2,397.01	
City of Winterset, benefits	8,220.40	
City of Winterset, HRA benefits	175.15	
City of Winterset, reimb HRA	253.95	
City of Winterset, remib internal	1,690.55	
City of Winterset, salaries	2,133.18	

City of Winterset, salaries 2,170.68
City of Winterset, transfer 15,810.00
Fareway Stores, operation santa 484.88
Hy-Vee Accts Receivable, operation santa 497.36
Iowa Utilities Board, assessment 3,424.00
Madison Co Chamber of Commerce, EVP contribution 468.75
Northland Securities Inc., disclosure report 750.00
Shopko Stores, operation santa 841.18
Verizon, cellular service 27.46
Water Fund, reimb utilities 7,171.89
Wellmark BlueCross/BlueShield, insurance premium/Capps 693.73

SALES:

Matura, refund/Vonholdt 243.69

TRANSFER:

Electric Revenue Bond Sinking, transfer 37,053.13
Electric System Improvement, transfer 5,500.00

WATER

PLANT:

Agriland FS Inc., gasoline 250.49
Breeding Hardware, hdw supplies 40.95
Brittains Std Parts, testing supplies/hdw supplies 80.67
Card Services, software/office supplies 176.92
CenturyLink, phone service 203.37
Chem-Sult Inc., chemicals 4,159.50
CINTAS First Aid & Safety, first aid supplies 136.10
City of Winterset, salaries 7,383.26
City of Winterset, salaries 7,516.21
Hach Co., lab testing 521.71
Hughes Network Systems LLC, internet service 90.94
Iowa Assn of Municipal Utilities, workshop reg 350.00
Jetco Inc., controls upgrade 4,785.00
Jetco Inc., pump repairs/reservoir probe 2,152.65
Onsite Service Solutions LLC, raw turb meter 3,950.00
The Bakery Unlimited, safety mtg supplies 17.00
USA BlueBook, testing supplies/LMI repair kit 418.66
Verizon, data service 80.16
Wiegert Disposal, garbage service 60.00
Winterset Farm & Home, herbicide 55.96
Winterset Municipal Utilities, utilities 7,171.89
Winterset Oil Co., gasoline 37.00

DISTRIBUTION:

Agriland FS Inc., gasoline 250.50
Breeding Hardware, hdw supplies/tools 318.49
Brittains Std Parts, hydraulic oil 37.98
Capital City Equipment CO., bobcat repairs/equip repairs 1,740.27
CenturyLink, phone service 34.53
City of Winterset, salaries 5,826.99
City of Winterset, salaries 7,166.26
City of Winterset, water main extension 17,075.00
Martin Marietta Agg, rock 348.68
Max Tire & Auto, tire repairs 20.00
Metering & Technology Solution, line supplies 1,821.81
MidAmerican Energy, gas service 246.77
Municipal Supply Inc., line locator 3,899.00
Village Bootery, safety boots 111.96
Westrum Leak Detection, leak detection 582.50
Wiegert Disposal, garbage service 30.00
Winterset Farm & Home, tools 1.99
Winterset Oil Co., gasoline 24.80

ACCOUNTING/COLLECTION:

City of Winterset, remib internal 1,690.55
City of Winterset, salaries 1,119.16
City of Winterset, salaries 957.64
Clearent LLC CR/CB fees 1,284.80

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Clearent LLC, CR/DB fees 1,408.15
Justin Tindle, refund 3,211.01
Postmaster, postage 598.67

ADMINISTRATION:

City of Winterset, benefits 11,003.15
City of Winterset, benefits 2,862.92
City of Winterset, HRA benefits 175.15
City of Winterset, reimb HRA 253.95
City of Winterset, remib internal 1,690.54
City of Winterset, salaries 2,133.20
City of Winterset, salaries 2,170.70
City of Winterset, transfer 1,190.00
Iowa Rural Water Assn, registration 325.00
Madison Co Chamber of Commerce, EVP contribution 156.25
Northland Securities Inc., disclosure report 750.00
Verizon, cellular service 27.46

TRANSFERS:

Water Revenue Bond Sinking Fund, transfer 66,648.13
Water System Improvement Fund, transfer 5,000.00

TOTAL REVENUE

ELECTRIC: \$421,906.07
WATER: \$182,522.51

The date of the next regular meeting was set for 8:30 AM, Monday, February 20, 2017 at Light Plant. Being no further business, the Chairman declared the meeting was now adjourned.

Attest:

Patty Weeks, Vice-Chairman

Stephen Wesselmann, General Manager