

NOTICE AND CALL OF PUBLIC MEETING

Government Body: Winterset Municipal Utilities
Date of Meeting: April 18, 2016
Time of Meeting: 8:30 A.M.
Place of Meeting: Electric Generation Plant, 321 N. 1st St.

PUBLIC NOTICE IS HEREBY GIVEN the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

AGENDA:

1. Call to order, roll call
2. Approval of agenda
3. Minutes of meetings
4. General Manager Report
5. Watershed discussion
6. WMU operation, Chairman Kerns
7. Water Superintendent Report
8. Electric Superintendent Report
9. Claims

Added items for discussion...

The Board of Trustees of the Winterset Municipal Utilities, Winterset, Iowa, met on April 18, 2016 in accordance with the above Notice & Call of Public Meeting. Chairman Kendall Kerns called the meeting to order with the following members of the Board in attendance.

PRESENT: Steve Montross, Kendall Kerns
ABSENT: Patty Weeks

Others in attendance, Chuck Johnson, Utility Electric Superintendent and Dave Braga.

Chairman Kerns asked for approval of the agenda. Trustee Montross moved the agenda be approved as changed. Seconded by Trustee Kerns. On a voice vote the motion carried.

Chairman Kerns stated the minutes from the March 21st meeting had been provided to the board. Trustee Kerns moved to approve the minutes. Seconded by Trustee Montross. On a voice vote the motion carried.

Mr. Wesselmann was asked to give his report to the board. Mr. Wesselmann stated that the approved water rate increase is in the computer and ready for the next billing. Mr. Wesselmann reported that the Sportsmen's Club sent a check for the renewal of their lease. Mr. Wesselmann stated that he would be looking at different credit card companies in order to save on transaction fees.

Chairman Kerns asked Mr. Wesselmann to address the next agenda item, Watershed discussion. Mr. Wesselmann stated that he has had no contact from the Soil & Water conservation board and was not really expecting any for a while since it was going to be a long process.

Chairman Kerns addressed the next agenda item, WMU operations. Chairman Kerns stated that he had intended to discuss the utility board meeting day and time, but since Trustee Weeks was absent he felt it best to table the discussion until all board members were present.

Mr. Wesselmann was asked to give the report on the water department. Mr. Wesselmann presented the written report to the board and reported that high service pump #2 has been rebuilt and reinstalled. Mr. Wesselmann stated that they have installed a drain tile along the slope of the spillway. Mr. Wesselmann reported that the fence has been completed below the spillway on both sides. Mr. Wesselmann stated that they rocked and graded the lake road, and opened the lake for public access.

Mr. Johnson was asked to give the report on the electric department. Mr. Johnson presented the written report to the board and reported that they put the primary cable in to the new Verizon cell tower. Mr. Johnson stated that they have installed several house services. Mr. Johnson reported that they have resumed work on the new housing development. Mr. Johnson stated that they have started working on the N.E. feeder underground project.

Trustee Kerns stated that Trustee Weeks had reviewed the claims. Trustee Montross moved to approve the following list of claims. Seconded by Trustee Kerns. Roll call vote:

AYES: Kerns and Montross
NAYS: None
ABSENT: Weeks

UTILITIES

ELECTRIC

PLANT:

Card Services, mtg expenses	131.48
CenturyLink, phone service	222.32
City of Winterset, salaries	1,238.34
City of Winterset, salaries	1,380.87
DeWild Grant Reckert & Assoc, engineer fees	1,994.00
Doc's Soft Water, office supplies	5.89
SD Meyers Inc., transformer tests	2,438.70
SIMECA, purchase power	234,721.10
The Bakery Unlimited, staff mtg supplies	25.50
Wiegert Disposal, garbage service	36.75

DISTRIBUTION:

Central Iowa Distributing Inc., cleaning supplies	156.94
CenturyLink, phone service	33.22
City of Winterset, salaries	11,420.42
City of Winterset, salaries	11,637.60
CR Services, cleaning service	51.35
Fletcher Reinhardt Co., lineman tool	128.40
Kris-Davis Co., line supplies	2,182.80
Lance Porter, rebate	125.00
Madison Co FSA Office, rebate	576.00
Skarshaug Testing Lab, glove testing	49.67
Verizon, cellular service	25.05
WESCO, line supplies	1,729.12
Wiegert Disposal, garbage service	30.00

ACCOUNTING/COLLECTION:

Brian Freese, deposit refund/interest	131.25
Charles Nelson, deposit refund/interest	131.25
City of Winterset, reimb internal	1,284.15
City of Winterset, reimb sewer/garbage	11,243.67
City of Winterset, salaries	1,143.40
City of Winterset, salaries	696.13
Jason Blake, deposit refund/interest	131.25
Juleen Krings, deposit refund	125.00
Postmaster, postage	603.35
Robert Zwiebel, deposit refund/interest	86.25
Samantha Bequette, deposit refund/interest	131.25
Sharon Thomas, deposit refund/interest	120.00
Treasurer State of Iowa, 1 st qtr use tax	582.00
Winterset Municipal Utilities, deposit for/interest for	390.41

ADMINISTRATION:

City of Winterset, reimb internal	1,284.14
City of Winterset, benefits	9,120.50
City of Winterset, salaries	2,119.35
City of Winterset, HRA expenses	4,786.25
City of Winterset, salaries	2,119.35
City of Winterset, benefits	2,474.73
City of Winterset, transfer	15,810.00
County Line Printing, program guide	1,000.00
Madison Co Chamber of Commerce, EVP contribution	468.75
Verizon, cellular service	27.21
Water Fund, reimb utilities	7,714.26
Winterset Madisonian, pub	70.82

SALES:

Brian Bullis, refund	87.78
Susan Barber, refund	26.98

TRANSFER:

Electric Revenue Bond Sinking, transfer	37,086.46
Electric System Improvement, transfer	5,500.00

ELECTRIC REVENUE BOND SINKING FUND

DEBT SERVICE:

Bankers Trust Co., interest/reg fee	30,568.75
SIMECA, debt service	16,000.00

WATER

PLANT:

Agriland FS Inc., gasoline	350.98
All American Turf Beauty, irrigation inspection	239.40
Ben Moetsch, Safety glasses	125.00
Bert Gurney & Assoc Inc., testing supplies	305.64
Breedings Hardware, house repairs/hdw supplies	649.53
Card Services, shelving	235.67
CenturyLink, phone service	198.47
Chem-Sult Inc., chemicals	3,188.48
City of Winterset, salaries	5,810.75
City of Winterset, salaries	6,030.60
Family Center, hdw supplies	134.87
Hach Co., lab testing	683.97
Harn R/O Systems Inc., chemicals	940.00
Hughes Network Systems LC, internet service	90.94
Keller Excavating Inc., emergency repairs	18,000.00
Martin Marietta Agg, rock	1,019.03
Municipal Supply Inc., line supplies	13,919.70
Northern Safety Co Inc., safety signs	327.39
Shive-Hattery Inc., engineer fees	992.05
South Central Iowa Landfill, landfill fees	60.00
State Hygienic Laboratory, lab testing	541.50
Verizon, cellular service	80.16
Wiegert Disposal, garbage service	60.00
Winterset Municipal Utilities, utilities	7,714.26

DISTRIBUTION:

Agriland FS Inc., gasoline	350.97
Breedings Hardware, hdw supplies/tools	182.67
Brittains Std parts, tools	15.67
Card Services, certification material	155.00
CenturyLink, phone service	33.22
City of Winterset, salaries	6,385.21
City of Winterset, salaries	7,261.29
Family Center, hdw supplies	9.95
Iowa Assn of Municipal Utilities, safety tests	132.00
Municipal Supply Inc., line supplies	704.90
Quality Car Care, truck repairs	196.19
The Bakery Unlimited, staff mtg supplies	17.00
Westrum Leak Detection, leak survey	1,850.00
Wiegert Disposal, garbage service	30.00

ACCOUNTING/COLLECTION:

City of Winterset, reimb internal	1,284.15
City of Winterset, salaries	1,143.40
City of Winterset, salaries	696.13
Postmaster, postage	603.35

ADMINISTRATION:

City of Winterset, benefits	10,746.78
City of Winterset, benefits	2,606.67
City of Winterset, HRA expenses	6,097.55
City of Winterset, reimb internal	1,284.14
City of Winterset, salaries	2,119.36
City of Winterset, salaries	2,119.37
City of Winterset, transfer	1,190.00
County Line Printing, program guide	1,000.00
Madison Co Chamber of Commerce, EVP contribution	156.25
Verizon, cellular service	27.21
Winterset Madisonian, pub	70.82

TRANSFERS:

Water Revenue Bond Sinking Fund, transfer	66,564.79
Water System Improvement Fund, transfer	5,000.00

WATER SYSTEM IMPROVEMENT FUND

PLANT:

Cahoy Pump Service, pump repairs	18,959.00
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DISTRIBUTION:

Metering & Technology Solution, line supplies	5,534.64
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TOTAL REVENUE

ELECTRIC:	\$499,205.45
WATER:	\$195,921.84

The date of the next regular meeting was set for 8:30 AM, Monday, May 16, 2016 at Light Plant. Being no further business, the Chairman declared the meeting was now adjourned.

Kendall Kerns, Chairman

Attest:

Stephen Wessermann, General Manager