

Park Technician

Job Description: Safety Sensitive Position



Job Summary:

Winterset Parks and Recreation is seeking a highly self-motivated professional for this newly created position within the Parks Department.

Winterset Parks and Recreation manages 176 acres of parkland that consists of an aquatic center, tennis/pickleball courts, Soccer Complex, full-service campground, five baseball/softball fields, dog park, historic structures, skate park and several playgrounds and shelters while offering over 50 activities for all ages.

The Park Technician is responsible for manual work in the maintenance of City parks, facilities and other property owned by the City of Winterset. Position performs skilled and semi-skilled work relating to the care and maintenance of park properties, right-of-way, and facilities.

Assists with the daily activities of the department by determining manpower, equipment, and material needs for specific jobs, providing instruction and guidance, and inspecting final results as necessary. Position is that of a "hands-on" operator, required to assume all duties and be proficient in all aspects of Parks Department functions and operations. Assists the Street Department during weather related events. Works within established policies and Department objectives.

This position will include frequent interaction with the public and other city department personnel.

The department is in the process of assessing park facilities and developing a capital improvement plan to rehabilitate these facilities. Several years ago, the community passed with an overwhelmingly majority the Local Option Sales Tax (L.O.S.T) that will help fund parks and recreation projects in perpetuity which demonstrates the support the community has for the Parks and Recreation Department.

Winterset, IA, is located 30 minutes southwest of Des Moines, IA and is a community of approximately 5,353 residents. Winterset is home to the famous Bridges of Madison County while also having several majestic parks, historic downtown square, local food and beverage establishments and a fantastic school district!

Salary: The starting salary range will be between \$42,000 - \$49,000 annually depending on the candidate's qualifications and experience as well as budgetary considerations.

Minimum Qualifications: Graduation from high school or GED certification and a minimum of one (1) years' experience in the maintenance, care, and cultivations of grounds, including plants, shrubs, and trees; or any such combination of education, experience, and training may be acceptable. General mechanical ability and knowledge of the tools and methods used in making minor carpentry, plumbing, electrical, painting, and equipment repairs. Ability to maintain establish and maintain effective working relationships

Associate's or bachelor's degree in park management or related field preferred.

Must possess or be able to obtain within 90 days of a hire a Class B commercial driver's license with air brake endorsement

Within six (6) months of hire must be licensed by the Iowa Department of Agriculture and Land Stewardship as a certified operator for the application/spraying of pesticides and insecticides

HOW TO APPLY: E-mail Sky Smothers, Parks and Recreation Director, ssmothers@cwmu.net your cover letter and resume by Wednesday October 20th, at 4:30pm

IMMEDIATE SUPERVISOR: Park Operations Manager

Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Inspect, care for, and maintain park properties, right-of-way, and City facilities such as shelter houses, playground equipment, athletic facilities, irrigation systems, park buildings, park roads and aquatic facilities including filtration and circulation equipment; make electrical, plumbing, painting, and minor carpentry repairs; pick up and dispose of refuse; and perform other custodial duties.
2. Performs extensive tree work including planting, spraying, pruning, trimming, watering and removal
3. Mows grass with hand mower or riding mower
4. Loads and unloads materials and equipment from trucks and trailers
5. Transports equipment to various locations
6. Operates small specialty equipment
7. Operates and performs minor maintenance work on various park equipment and machinery, trucks, tractors, mowers, painting equipment, playground equipment, irrigation systems, pool operating systems, etc.
8. Care for and maintain park grounds including trees, plants, and shrubberies. Cultivate, transplant, trim, remove, spray fertilize, and prune plants, trees, flowers, shrubs and lawns.
9. Perform snow and ice control and removal procedures, including plowing, sanding, spreading deicing chemicals, loading trucks, hauling snow, shoveling sidewalks, or assisting mechanics in the maintenance of snow removal equipment. Provides assistance to the Street Department
10. Performs work in conjunction with various City departments. Ensures cooperation and efficient workflow
11. Performs safety inspection of grounds

Physical Demand Summary

<u>Demand</u>	<u>Description</u>
Sitting	Sit to drive: Sit at 30-inch desk to operate telephone and computer keyboard.
Lifting	Lift 60 pounds to transport various equipment, including bags of grass seed, fertilizer, ice melt, etc.
Carrying	Carry various equipment weighing 60 pounds up to 50 feet to place from floor to 57 inches.
Pushing	Push up to 105 pounds to open/close variety of vehicle doors and operate or transport various equipment.
Pulling	Push up to 105 pounds to open/close variety of vehicle doors and operate or transport various equipment.
Climbing	Climb steps from 9–36 inches to get in and out of vehicles and utilize ladders and step stools.
Bending	Bend and reach from 0–75 inches with up to 25-inch forward reach for landscaping and maintenance tasks.
Reaching	Bend and reach from 0–75 inches with up to 25-inch forward reach for landscaping and maintenance tasks.
Gripping	Grip 60 pounds bilaterally to steer vehicles and operate a variety of hand tools.

Pinching	Pinch up to 5 pounds bilaterally to handle small parts and tools.
Low-Level Work	Low-level kneeling activity for up to 15 minutes to perform various landscaping duties, irrigation repair, machine and equipment maintenance, etc.
Above-Shoulder	Work Lift up to 10-pound parts from 0–75 inches and hold for up to 2 minutes at self-selected height above shoulder to secure, change lightbulbs, etc.
Hand Coordination	Hand coordination for writing, using keyboard and telephone, as well as operating a variety of equipment and tools.

Exposures

<u>Source</u>	<u>Description</u>
Weather	Required to perform essential functions outside under various and changing weather conditions such as heat, cold, wind, and rain.
Noise	Various equipment such as trimmers, snowblowers, lawn mowers, saws, drills, etc.
Uneven/Slippery Surfaces	Required to perform essential functions on slippery surfaces, including pools

Personal Protective Equipment (PPE)

- Hearing protection
- Safety glasses
- Gloves
- Hard hat

Additional Information:

- [Winterset Parks and Recreation Facebook](#)
- [Winterset Parks and Recreation Website](#)
- [Madison County Chamber of Commerce](#)